

**EXHIBITOR CHECK LIST**

🞏 ALL BOOTHS MUST HAVE FLOOR COVERING

🞏 TABLES ARE TO BE PROFESSIONALLY SKIRTED WITH FLOOR-LENGTH SKIRTING — Good-looking furniture okay; otherwise, order skirted tables from the Show Decorator

🞏 NO SIGNS ABOVE 8'

🞏 MAINTAIN A SIGHTLINE WITH YOUR NEIGHBOR

🞏 EXTERIOR OF DISPLAY OR STRUCTURE FACING ADJACENT EXHIBITOR OR AISLE MUST BE FINISHED OR SUITABLY DECORATED — you can order masking drape from the Show Decorator

🞏 IMPROVE EXHIBITS WITH FLOWERS & PLANTS

🞏 BRING YOUR OWN MOVE-IN & MOVE-OUT EQUIPMENT

🞏 ADMISSION IS WITH A WALLET CARD OR ONE-DAY GUEST PASS ONLY!

🞏 EXHIBITORS ARE ALLOWED ON THE SHOW FLOOR ONE HOUR BEFORE THE SHOW OPENS TO THE PUBLIC

🞏 WHAT YOU BRING IN, TAKE OUT — Leave the floor in broom-clean condition

🞏 **MOVE-OUT — No exhibits may be taken down or removed, even in part, until Show closing is announced Sunday, March 20 at 6:01 p.m. *If you move-out earlier than 6:01pm this could jeopardize yours participation in the next year’s show.***

**Everyone must be completely off the Show floor by NOON, Monday, MARCH 21.**